



Business and Management Course Catalogue



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The Education & Training Company of the University of New England

**Welcome to UNE Partnerships,
the Education & Training Company of the University of New England.**

We have grown to become a true leader in the field of distance and online education over more than 30 years of operation, with a genuine commitment to practical and applied learning.

Contemporary, innovative and flexible; UNE Partnerships is here to assist you and your organisation develop the skills and capabilities that you need for the future.



Business and Management

Certificate IV in Business (BSB40212)

Skilled and knowledgeable Project Officers and Administration Staff with problem solving and analysis responsibilities will find a lot to like about the Certificate IV in Business. The qualification features units of competency that reflect these needs, strengthening leadership, guidance, customer relations and general business and presentation skills.

Course Facts

Entry requirements

No special entry requirements

Delivery mode

Corporate Groups, Individual Students via Distance Education and Funded Programs

Duration

24 months

Diploma of Business (BSB50215)

This qualification offers a wide range of professional development, encouraging flexibility and capability in managerial approaches. It covers key skill areas relevant to the modern business environment such as marketing, project work and risk management. It has been designed to complement the Diploma of Leadership and Management by providing an alternative for anyone looking for a broad-based skill set, rather than a more management-focused course.

Course Facts

Entry requirements

No special requirements

Delivery mode

Corporate Groups, Individual Students via Distance Education and Funded Programs

Duration

12 months

Certificate IV in Leadership and Management (BSB42015)

The Certificate IV in Leadership and Management is ideal for those moving into their first leadership or management role, or who are already leading a small team and have some decision-making responsibility. It is designed to provide a skills base for emerging and future leaders, and develops practical knowledge in leading and managing people and getting the best out of a team. The course also covers the broad range of business skills such as developing teams, project work, and implementing various business operations.

Course Facts

Entry requirements

No special entry requirements

Delivery mode

Corporate Groups, Individual Students via Distance Education and Funded Programs

Duration

24 months

Diploma of Leadership and Management (BSB51915)

Build on existing leadership and management talent with the Diploma of Leadership and Management, suitable for anyone who manages others and has responsibility to review and evaluate management practices. Produced for those who work in management roles and who are directing multiple staff or teams, this course covers many essential skills: leadership, staff development, team effectiveness, continuous improvement, project work, risk management and operational planning.

Course Facts

Entry requirements

No special requirements

Delivery mode

Corporate Groups, Individual Students via Distance Education and Funded Programs

Duration

18 months

Advanced Diploma of Leadership and Management (BSB61015)

Developing and supporting dynamic leaders and strategic thinkers, this qualification broadens business perspective, enhances management capability, and strengthens leadership behaviour. The focus in this qualification is on financial management, comprehensive business operations and managing the strategic direction of a business through leadership. It is ideal for those in senior management positions or those responsible for strategic leadership either across the business or in specialist areas.

Course Facts

Entry requirements

No special requirements

Delivery mode

Corporate Groups, Individual Students via Distance Education and Funded Programs

Duration

24 months



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