

Diploma of Project Management BSB51415

Program Overview



 **the**partnerships

Important disclaimer

The material contained in this course is for general information only and is not intended as advice on any of the matters discussed herein. No person or persons should act or fail to act on the basis of any material contained herein. Students and others should consult professional advisers about any matter affecting them. UNE Partnerships, its officers and employees, expressly disclaim all and any liability to any persons whatsoever in respect of anything done or omitted to be done by such persons relying, or to any persons for the effect of acts of others relying, on any of the information contained herein.

This course contains material on a wide range of subjects written by a number of authors. In bringing this information to students these authors provide interpretation and opinion on such material. These interpretations and opinions are not necessarily those of UNE Partnerships or other body teaching the course, nor is any interpretation or opinion necessarily in accord with any policy of UNE Partnerships.

The publisher is not engaged in rendering legal, accounting, professional or other advice services. The publishers and the authors, consultants and editors, expressly, disclaim all and any liability and responsibility to any person, whether a purchaser or reader of this publication or not, in respect of anything, and of the consequences of anything, done or omitted to be done by any such person in reliance, whether wholly or partially, upon the whole or any part of the contents of the publication. Without limiting the generality of the above no author, consultant or editor shall have any responsibility for any act or omission of any other author, consultant or editor.

© UNE Partnerships Pty Ltd.

This work is copyright. No part may be reproduced by any process without written permission from UNE Partnerships Pty Ltd.

Images sourced external to UNE Partnerships are available for commercial use and licence conditions have been documented and complied with.

Diploma of Project Management BSB51415

Published 4 October 2019

Program Overview developed by UNE Partnerships

UNE Partnerships Pty Ltd

The Education & Training Company of the University of New England

PO Box U199, University of New England NSW 2351

Telephone: (02) 6773 0000

ABN 74 003 099 125

Contents

Overview	4
Welcome	4
Contact points	4
Diploma of Project Management BSB51415	5
Aim of the program.....	5
Structure of the program	5
Accreditation and recognition.....	7
Study workload.....	8
Third party arrangements.....	8

Overview

Welcome

Welcome to the *Diploma of Project Management BSB51415* - for practising project managers. This is a nationally recognised and accredited program presented by UNE Partnerships Pty Ltd, the Education and Training Company of the University of New England.

Contact points

As experienced distance education providers, we understand how important communication is. We have used our online site to take advantage of current technology and make sure that information and contact points are up to date and go to the right people, while also giving you the opportunity to use the forms of contact that suit you.

Administration

If you have any questions of an administrative nature, please contact the student support team via the online site, or alternatively through:

Telephone: (02) 6773 0000

Email: Project@unep.edu.au

Mail: UNE Partnerships Pty Ltd
PO Box U199
University of New England NSW 2351

Learning and Assessment

If you would like to discuss program content or assessment requirements, please contact your allocated assessor. You can message them on the online site.

Customer protection officer

The customer protection officer is responsible for handling any complaints, grievances and appeals to ensure compliance with consumer protection legislation and contractual obligations. The Director of Education is the designated customer protection officer. Contact details are below.

Meg Michell

Director of Education

02 6773 0000

meg.michell@unep.edu.au

Diploma of Project Management BSB51415

Aim of the program

Today most managers practise project management in one form or another. Project teams are replacing middle managers as organisations 'down-size' or flatten their organisational hierarchy, and more and more work is being measured by outcomes that meet quality, time or cost guidelines.

This course aims to provide you with the skills and knowledge to plan and manage projects that achieve objectives important to you and your organisation – regardless of its size or type of activity. At the successful completion of this course you will have:

- a working knowledge of project management, including an understanding of project planning and control procedures, resource management, and risk analysis as they apply to projects, and
- an understanding of the methods, techniques and tools available to help you manage more effectively the projects you are, or will be, involved in.

Learning outcomes

On completion of the program you should be able to:

- Develop effective integrated project management plans to meet the delivery requirements and expectations of project customers and stakeholders.
- Use governance, risk and communications mechanisms linked with the plans for the day-to-day monitoring and effective control of projects to meet objectives, and the ultimate realisation of benefits.
- Provide quality deliverables, with the ability to meet reporting requirements on demand, and ultimately provide customer satisfaction.
- Select appropriate tools and techniques to support monitoring and control mechanisms, and continuous improvement.
- Assign, develop and lead project teams to achieve optimal performance and outstanding, sustainable results.

Structure of the program

There are twelve (12) units of competency in this qualification and all must be successfully completed in order to achieve the *Diploma of Project Management BSB51415*. If you enrol in a Skill Set, or selected units from the qualification, successful completion of your study would lead to the issuing of a Statement of Attainment for those units completed. The twelve (12) units of competency are divided into six (6) six modules.

The program is offered through online study, and an outline of the structure for delivery and assessment is provided below. Details of the units of competency in which you are enrolled are available by clicking the links below.

Moodle course	Resource name	Assessment	Competency
	Managing projects	No linked assessment tasks	Relates to all units of competency <i>This resource is located in Scope course</i>
Module 1: PJMD1			
Manage project scope	Project scope management	Scope management <i>plus</i> Scope statement	BSBPMG511: Manage project scope
Manage project time	Project time and cost management	Time management	BSBPMG512: Manage project time
Module 2: PJMD2			
Manage project cost	Project time and cost management	Cost management	BSBPMG514: Manage project cost
Manage project quality	Project quality management	Project quality management	BSBPMG513: Manage project quality
Module 3: PJMD3			
Project communications and stakeholder management	Project communication and stakeholders	Project communications and stakeholders	BSBPMG519 Manage project stakeholder engagement BSBPMG516: Manage project information and communication
Module 4: PJMD4			
People and leadership	People and leadership	People and leadership	BSBPMG515: Manage project human resources BSBWOR502 Lead and manage team effectiveness
Module 5: PJMD5			
Manage project risk	Project risk management	Project risk management	BSBPMG517: Manage project risk
Manage project procurement	Project procurement and contracts	Project procurement and contracts	BSBPMG518 Manage project procurement

Moodle course	Resource name	Assessment	Competency
Module 6: PJMD6			
Project governance and integration management	Project governance and integration management	Project governance and integration management	BSBPMG520 Manage project governance BSBPMG521 Manage project integration

Units of competency are achieved as assessment tasks are successfully completed, and all must be completed to be awarded the *Diploma of Project Management BSB51415*. If you withdraw before you complete the required number of units of competency, you will receive a Statement of Attainment for those competencies you have successfully completed.

Information on how to submit your work for assessment is provided in the Assessment section of each Course online. Suggestions for managing your study and assessment tasks is also available in the additional support document '[Studying with UNE Partnerships](#)'. It is recommended you access and read that resource in addition to this Program Overview. Should you be unsure of what is required of you, contact your student support team.

Accreditation and recognition

The *Diploma of Project Management BSB51415* in which you are enrolled is a nationally recognised and accredited program. It is listed on the national register of programs and is placed at level 5 on the Australian Qualifications Framework (AQF).

The competencies gained through successfully completing this program are cross-industry and nationally recognised. You may exit from this qualification at any time with a Statement of Attainment for any units of competency successfully completed to that point.

Furthermore, depending on circumstances related to the type and degree of credit sought, successful achievement of the Diploma of Project Management BSB51415 receives advanced standing into awards at the University of New England (UNE), subject to eligibility. Graduates with 6 years' work experience can apply for entry into the UNE Graduate Certificate of Management and claim 6 credit points (1 unit) of Advanced Standing upon enrolment.

The Project Management Institute (PMI) has accredited UNE Partnerships as a Registered Education Provider and the Diploma of Project Management is eligible for Category A Professional Development Units.

The Australian Institute of Project Management (AIPM) has recognised this program as meeting its guidelines for professionalism in training and education. The AIPM recognises successful achievement of UNE Partnerships' Diploma of Project Management as meeting the student assessment requirements for a Certified Practicing Project Practitioner (CPPP). Should you wish to seek Certified Practicing Project Manager (CPPM) status, a gap assessment by an endorsed AIPM assessor (many of the UNE Partnerships assessors are AIPM assessors) will be required to cover the minor differences between the two sets of competencies. CPPM certification provides professional peer group recognition of people competent and skilled in world best practice project management.

Study workload

The nominal duration of your enrolment in the Diploma of Project Management BSB51415 is 12-18 months. The time it takes you to achieve the competencies required will depend on the amount of relevant learning and experience you have. Students with a moderate level of relevant learning and experience should be able to complete the program requirements in about 5-7 hours a week of self-directed workplace and individual study over the 12-18 month period, as outlined in your study plan. Inexperienced students will likely require more time.

You have up to 12-18 months from enrolment to complete the Diploma of Project Management BSB51415. If you fall behind in your schedule, you should contact UNE Partnerships to discuss your progress. An extension to the study period may be available, however additional fees may apply.

Third party arrangements

UNE Partnerships has not entered into any subcontracting arrangements for the delivery of training and assessment in this qualification.