

Diploma of Facilities Management*

* This qualification is not recognised under the Australian Qualifications Framework

Designed by Facilities Managers for Facilities Managers

Facilities

Developed by the industry's peak body, the **Facility Management Association of Australia**, in conjunction with industry and in collaboration with **UNE Partnerships**, the Diploma is a self-paced online course comprising 12 units of study (8 core and 4 electives). This course aims to develop skills in the following areas:

- planning and developing lifecycle maintenance programs
- measuring and managing sustainability
- business management, stakeholder engagement, client collaboration and financial management
- risk management and an understanding of how to ensure safety in the workplace

The Diploma is open to anyone who:

- is looking to develop their facilities management skills and knowledge
- is a part of this diverse and fast moving industry, working in facilities management delivering services and maintenance of operations
- has access to a work-based facilities management role

FMA with support from UNE Partnerships is collaborating with industry on the development of the revised Diploma of FM for use in the Australian and New Zealand sectors. It is being designed to meet the requirements for recognition under the Australian Qualifications Framework. Accreditation will be sought upon finalisation of the review.

10% discount for FMA and FMA NZ general members.

FMA Membership information: www.fma.com.au

For more information contact: ask@unep.edu.au • www.unep.edu.au

1800 066 128 • ABN 74 003 099 125



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Entry requirements

Diploma applicants should:

- be working in a facilities management related environment delivering services and maintenance of operations; or
- have access to a facilities management role in a work-based environment

Delivery

Self paced online delivery

Assessment

A combination of knowledge questions, work related tasks and evidence portfolio.

Pathways/industry recognition

Diploma graduates can apply for recognition of prior learning upon enrolment in the Graduate Certificate of Management.

Study Modules

Students are required to successfully complete 12 units in order to receive the Diploma of Facilities Management qualification:

Core units - Complete all 8

- Budgets and financial plans
- People performance
- Safety in the workplace
- Managing risk
- Managing sustainability
- Managing life cycle services
- Facility maintenance planning and management
- Managing projects

Electives - Group A choose 2

- Understanding plans and specifications
- Advising on use and design**
- Coordinating capital projects
- Space utilisation**
- Managing client relationships

**mutually exclusive

Electives - Group B choose 2

- Innovative practice
- Document writing
- Purchasing strategies
- Principles of contract law
- Developing a business case

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