

The **Advanced Diploma of Program Management** is suited to experienced program managers who are responsible for a portfolio of formal projects. This qualification recognises the advanced skills required to direct, plan and lead a range of program functions, with accountability for personal and team outcomes.

## Study period and workload

The estimated time to complete the course is 7-8 hours per week and will vary according to student experience and current practice.

The 18 month study period may comprise of on-the-job learning, workplace practice, self-directed study and assessment preparation. This estimate is based on AQF guidelines and will vary according to student experience and current practice.

## Skill outcomes

On completion of the program students will be recognised and should be able to:

- integrate a number of projects to achieve planned business outcomes and value enhancements
- ensure there is effective governance and sponsorship in place to facilitate the conversion of business strategy into the realisation of benefits
- plan the selection and development of staff to meet the requirements of a significant program of works
- ensure effective identification of uncertainty and ambiguity, and develop strategies for management of risk across projects, programs, operations and portfolio
- develop and monitor program schedules and budgets to meet the organisation's business plan.
- provide leadership in the identification, assessment and management of risk and opportunities ensure effective communication between the various stakeholders in the program of works
- oversee the management of strategic procurement and contracts
- mitigate the more complex problems encountered by project teams
- manage the client and stakeholders, and their expectations.

## Delivery

- Individual students (mentored assessment/online)
- Customised in-house training for groups, corporations and organisations.

## Entry Requirements

Students should be currently working in a project/program environment, in a program manager role, managing or directing a suite of projects.

## Prerequisite

Applicants need to have completed:

- a Diploma of Project Management qualification, or
- two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.

## Mentored Assessment Approach

Guided by a highly respected program management professional and industry educator, students are challenged to question existing methods and approaches and encouraged to explore options to maximise program success while identifying and collecting knowledge and providing evidence of application.



## Competencies

Students must complete 12 units of competency:

- Enable program execution (BSBPMG610)
- Facilitate stakeholder engagement (BSBPMG621)
- Implement program governance (BSBPMG622)
- Manage benefits (BSBPMG623)
- Lead and manage organisational change (BSBINN601)
- Develop and use emotional intelligence (BSBLDR511)
- Manage program delivery (BSBPMG615)
- Manage program risk (BSBPMG616)
- Provide leadership to the program (BSBPMG617)
- Implement a monitoring, evaluation and reporting program (AHCBUS607)
- Develop a business case (PSPMGT006)
- Manage project procurement (BSBPMG518)

## Pathways/Industry Recognition

- Credit towards other AQF qualifications in accordance with relevant training package rules and recognition requirements
- Entry into a range of undergraduate and postgraduate awards offered by the UNE Business School • Recognition and credit for the Advanced Diploma at other tertiary institutions may be granted once admission requirements have been met
- Successful graduates may make application to Project Management Institute (PMI) for Category A Professional Development Units (PDUs)
- Depending on the depth and breadth of project management expertise displayed at assessment, the workplace evidence submitted as part of the Advanced Diploma may be used to satisfy the student assessment component for recognition under one of three certification levels with the Australian Institute of Project Management (AIPM)
- Successful graduates may also apply for AIPM Continuing Professional Development points.

## Text book

It is recommended that students purchase the text book 'Program Management' by Michel Thiry (2015).

## UNE Partnerships resources

UNE Partnership resources will provide valuable and relevant reading material in support of the units of competency.

- Emotional intelligence
- Managing projects
- Project scope management
- Project time and cost management
- Project quality management
- Project risk management
- People and leadership
- Project communication and stakeholders
- Project procurement and contracts
- Project governance and integration management

